

COMMUNICATIONS INTERN

Application Closing Date: October 31st, 2025

Start Date: January 2026

Period of Internship: 10 to 15 hours per week. Requires a one-year commitment.

Location: Washington, D.C. with a remote option available (must be based in the United States)

Compensation: \$17.95/hour

Reporting Line: Executive Director

ABOUT TRANSPARENCY INTERNATIONAL U.S.

Transparency International U.S. (TI US) is part of the world's largest coalition against corruption. We give voices to victims and witnesses of corruption, and work with governments, businesses, and citizens to stop the abuse of entrusted power.

In collaboration with national chapters in more than 100 countries, we are leading the fight to turn our vision of a world free from corruption into reality. Our team focuses on stemming the harms caused by illicit finance, strengthening political integrity, and promoting a positive U.S. role in global anti-corruption initiatives. Through a combination of research, advocacy, and policy, we engage with stakeholders to increase public understanding of corruption and hold institutions and individuals accountable.

RESPONSIBILITIES

TI US is seeking a motivated intern to assist with the organization's communications and outreach to stakeholders. Responsibilities include:

- Sharing information (press statements, reports, and other materials) with stakeholders;
- Creating communications content for social media and maintaining/growing various social media channels;
- Researching media contacts and updating media contact lists;
- Drafting some press materials such as statements and pitches;
- Identifying media contacts and arranging for interviews and briefings;
- Assisting with updating the TI US website;
- Administrative support such as scheduling and taking minutes at meetings; and,
- Other responsibilities as needed.

REQUIREMENTS AND QUALIFICATIONS

- Strong organizational, administrative and logistical skills;
- Proficiency with Microsoft Office Suite and social media platforms;

- Exceptional writing and communications skills;
- Graphic design skills are a plus; and,
- A strong commitment to Transparency International's mission.

CONTACT INFORMATION

Please send a resume and cover letter via email to Annalise Burkhart, Program and Research Associate for TI US, at aburkhart@us.transparency.org with the subject line "TI US Communications Intern." The closing date for applications is 11:59pm ET, October 31st, 2025. Only short-listed candidates will be contacted.

TI US is committed to creating an inclusive and equitable work environment. We actively seek a diverse applicant pool and welcome applications from qualified candidates of all backgrounds.

To learn more about TI US, please visit our website at us.transparency.org and follow us on social media at [@TransparencyUSA](https://twitter.com/TransparencyUSA).